

Overview

FEDERAL UNIVERSITY GASHUA

INVITATION TO TENDER FOR 2021 CAPITAL PROJECTS FEDERAL UNIVERSITY GASHUA

(1.0) INTRODUCTION

The Federal University Gashua, in compliance with the requirements of the Public Procurement Act 2007 and the extant regulations of government on the Procurement of goods, works and services hereby invites interested suitable, qualified, reliable and competent contractors/suppliers with proven track record to undertake the under-listed 2021 Capital Projects.

- (a) Lot M 1 – Construction of Internal Road and Drainage.
- (b) Lot M 2 – Construction of Covered Walkway.
- (c) Lot M3—Provision of Sporting Facilities.

(2.0) ELIGIBILITY REQUIREMENTS

- (a) Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7
- (b) Evidence of Tax Clearance Certificate for the last three (3) years (2018, 2019, 2020) valid till 31st December 2021;
- (c) Evidence of Pension Clearance Certificate valid till 31st December 2021;
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December 2021;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by the Bureau of Public Procurement;

(g) Sworn Affidavit disclosing whether or not any Officer of the relevant Committees of Federal University, Gashua or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidding and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Company's Audited Account for the last three (3) years-2018, 2019, 2020

(i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the CVs of key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of at least (3) similar jobs executed in the last five (5) years including Letters of Award, Valuation Certificates, Job Completion Certificate and Photographs of the Projects;

(l) M1 & M2: List of Plants/Equipment with proof of Ownership/Lease for construction;

(m) Lot M3: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs)

(n) For Joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificates, Job Completion Certificates and ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV, partner);

(o) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firms letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No.), and e-mail address. The Letter-head must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by an authorised officer of the firm.

(3.0) COLLECTION OF TENDER DOCUMENTS

Interested companies are to obtain Standard Bidding Document (SBD) from the Procurement Unit, Federal University Gashua, after payment of non-refundable fee of

N10, 000.00 per Lot; paid into Federal University Gashua's REMITA account in any reputable commercial bank in Nigeria and obtaining receipt at the Bursary Department.

(4.0) SUBMISSION OF TENDER DOCUMENTS

Bidders are to submit bid for each of the Lot desired, two (2) hard and 1 copy each of the technical and financial bid with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger envelope addressed to the Vice Chancellor, Federal University Gashua and clearly marked with name of the project and Lot number.

Furthermore, the reverse of each sealed envelope should have the name and address of the company and to be delivered and deposited by hand in the Tenders Box at the Procurement Unit not later than **12:00 noon on Thursday, 19 August, 2021**.

(5.0) OPENING OF TECHNICAL BIDS

Only The Technical Bids will be opened immediately after the deadline for submission at **12:00 noon on Thursday, 19 August, 2021** at the 500 Capacity Lecture Theatre, Federal University Gashua while the financial bids will be kept unopened. Please ensure that you sign the Bid Submission Register in the office of the Ag. Coordinator Procurement Unit, Procurement Unit, as the Federal University Gashua will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Ag, Coordinator Procurement Unit email: mbdawami@gmail.com

(6) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) All cost will be borne by the bidders
- (e) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption transparency and shall be made available to bidders upon request;

(f) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(g) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(h) Federal University Gashua is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED

AG. REGISTRAR

FEDERAL UNIVERSITY GASHUA